



MOTOR VEHICLE ACCIDENT FUND

**REQUEST FOR PROPOSAL
FOR**

**Provision of Specialised Dental Services: to the
Motor Vehicle Accident Fund Claimants**

TENDER REFERENCE: RFP-07-2026

ISSUE DATE: 18th SEPTEMBER 2026

**CLOSING DATE AND TIME: 9th OCTOBER 2026
at 1500HRS**

Motor Vehicle Accident Fund
Plot 50367, Fairgrounds Office Park
Private Bag 00438
Gaborone
Botswana

Contact: Mr. Tshupo Mosweu or Ms. Nametso Kwelagobe

Tel: +267 3188533

Fax: +267 3188124

Email: tmosweu@mvafund.bw or nkwelagobe@mvafund.bw

2 TENDERING PROCEDURES- TENDER NOTICE AND INVITATION TO TENDER

- **Tender Reference No: RFP-07-2026**
- Procurement Requirements: **Provision of Specialised Dental Services**
- Sealed Tender offers are invited for the services of: **Provision of Specialised Dental Services to the MVA Fund Claimants**
- The Procuring Entity/Organization is: **Motor Vehicle Accident Fund (MVAF)**
- Procurement Method is: **Open Domestic Bidding.**
- Evaluation Method: **Quality Based Method**
- It is mandatory that the bidding company **must** be PPRA registered in either of the following codes: **Code 134 Health Services- Sub code 03- Health Care services (allied health, midwifery-obstetrics, medicine, nursing, optometry, pharmacy, psychosocial, physiotherapy, ENT, etc.)**
- **The Bid Submission Method is:** One Envelope Submission Method in which the sealed original and copies of the **Technical Offer** are placed in one sealed envelope.
- The name and address of the Tenderer should be clearly marked on the envelope.
- The physical address for collection of tender documents is: **3rd Floor, MVA Fund House, Plot 50367, Fairgrounds, Gaborone**
- **Tender Fees:** The tender is issued at a non-refundable fee of **P150.00** and **P75.00 VAT inclusive** for youth owned companies in Botswana upon submission of proof of youth registration or copy of ID and company shareholding.
- Alternatively, an EFT/deposit to the following banking details and presentation or email proof of payment upon collection of tender documents:
ACCOUNT NAME: MVA FUND
BANK: ABSA BANK
ACCOUNT NUMBER: 3070588
BRANCH: GOVT ENCLAVE
CODE: 29 02 67
SWIFT CODE: BARCBWGX
Reference: Tender-RFP-07-2026-Name of Company
- Queries or clarifications relating to the issuance of these documents may be addressed in writing no later than 7 days before the tender closing date to **Mr. Tshupo Mosweu** or **Ms. Nametso Kwelagobe** Tel No. +267 3600111/3600118 or email tmosweu@mvafund.bw and nkwelagobe@mvafund.bw and procurement@mvafund.bw
- Site visit: **There is no scheduled site visit for this tender.**
- One (1) original tender document marked ORIGINAL and 3 duplicate copies of the original Document marked copy in one sealed envelope clearly marked.

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- **“Tender Reference No. RFP-07-2026 –Provision of Specialised Dental Services to MVA Fund Claimants”** shall be delivered to the Tender Box at 3rd floor, MVA Fund House, Plot 50367, Fairgrounds Office Park.
 - The name and address of the bidder should be clearly marked on the envelope.
 - The closing date and time for receipt of sealed tender offers is on or before **1500hrs on the 9th October 2026.**
 - **Late tender offers will not be accepted.**
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The Tender Regulations and Procurement Procedures issued by MVA Fund apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

The bidder shall provide sufficient detail demonstrating capacity, compliance, governance arrangements, risk management measures, quality assurance systems, and operational capability relevant to this section.

Notwithstanding anything in the foregoing, the Motor Vehicle Accident Fund is not bound to accept the lowest or any tender offer. MVA Fund reserves the right to cancel the tender at any time without giving reasons and shall not bear any costs associated with the preparation of this tender document.



Michael M. Tlhagwane
Chief Executive Officer
Motor Vehicle Accident Fund